



Town Commissioner's Meeting Minutes
Aug. 11, 2020

Attendees: Commissioner Carver, Commissioner Jarrell, Cindy Burns – Circuit Rider Town Manager, Jeannette DeLude- Circuit Rider Clerk – Treasurer

The monthly meeting of the Town of Goldsboro was held on Aug. 11, 2020 and called to order at 6:00PM by Commissioner Carver. Mayor Cahall was not in attendance.

Minutes – A motion was made by Commissioner Jarrell to approve the minutes as submitted. Seconded by Commissioner Carver, Unanimously approved.

Treasurer's Report – Ms. Burns asked to clarify the Absolute bills, she recalled the last meeting we had agreed to 1x per month but didn't discuss deep cleaning. After some discussion it was agreed that the Town had agreed to the \$125 per month until the end of the year due to the COVID and that those invoices would be sent to the County for reimbursement.

Announcements – The cancelling of the upcoming election was discussed. There have been no candidates sign up to be on the ballot and Goldsboro does not allow write in votes. This was discussed with Town Attorney Lyndsey Ryan and she approved cancelling the election due to the circumstances. She advised the Town to post the following statement on the sign, at Town Hall and in the newspaper.

Please take notice that the time for filing a written statement of candidacy to become a candidate for Councilperson of the Town of Goldsboro has expired. No interested persons filed a statement of candidacy and write-in votes are not permitted. Therefore, the election scheduled for Sept. 1,2020 is hereby cancelled. A vacancy will remain on the Council until a qualified person is elected by the Mayor and Council. If you are interested in serving as a Councilmember, please contact Goldsboro Town Hall at 410-482-8805 or in person at 505 Oldtown Rd, Goldsboro, MD .

The Council unanimously approved the cancellation. Ms. Burns prepared resolution 20-05 to add ability to cancel election and a change to allow 2 to be a quorum. There was some discussion on whether the quorum change had already been made. Ms. DeLude will review the minutes and resolutions to see if she can find that information. Comm. Jarrell suggested a date change for the elections to the same date as federal election to encourage more participation. This will be discussed further at a later date.

Old Business

Quote for door replacement - discussed keying the same, may need to change meeting room also. The Town Manager approved the expense.

Quote for new computers – Tabled to the next meeting

Quote for website –Tabled until the next meeting

New Business

Website Content – This was previously discussed. Ms. Burns will find the minutes to see what was discussed and forward to Ms. DeLude

Sustainable Utility Management Workshop in a Box – Beth Hussein offered to do a

one-hour workshop on SERCAP. Ms. Hussein stated that Mayor Cahall had shown interest in having the workshop. Ms. Burns will discuss further with the Mayor and set a date. This will most likely be a virtual presentation.

Planning Commission meeting – Zoning Ordinance – Jennifer Shull will no longer be doing planning work for Goldsboro due to funding cuts with her position with Caroline County. Ms. Burns asked her if she could wrap up the Zoning Ordinance changes. She has agreed to present the changes made to the Planning Commission. A date was set for next month following the council meeting. Comm. Carver asked Ms. Burns to look at the requirements for the PZ members and see if there is a requirement for one member to be a council member on that board because he is stepping down as commissioner so they may need to replace him with someone from the Council.

Resolution 20-04 Sustainable Community Designation – A motion was made by Commissioner Jarrell , seconded by Commissioner and unanimously approved.

Resolution 20-05 Election and Quorum – tabled to the next meeting

Reports

Sheriff's Report – See attached

Mayor's Report – no report

CR/TM – See attached

CR/CT – See attached

Codes Clerk – See attached

Post office update- No report

Goldsboro Park - No report

Energy Audit update – Engineer Nick Cross did an inspection of the firehouse. His only suggestion was to replace the thermostat. He's working out the numbers to find ROI based on monthly usage.

Additional Comments– Ms. Burns questioned the estimate received for the French drain she felt it was a little high but there was no real detail. She suggested we get a more detailed scope of work before approving. The Council discussed the drain being crushed down and felt that could also be causing drainage issue. Comm. Carver stated he will talk to the contractor to get more details and Ms. Burns was asked to get more quotes. The purchasing policy and the importance of getting three estimates was discussed. The Council requested we document any corrections made on the drainage and any damages found in case we need to file an insurance claim later.

The meeting was adjourned at 702pm

Respectfully submitted,

Jeannette DeLude, Circuit Rider Clerk – Treasurer